

Minutes of the Special Trustee Meeting of the Salt Spring Island Fire Protection District

Meeting held: **October 28, 2016**
CRD Planning Department, Meeting Room

In attendance:

Trustees: Howard Baker, Mitch Forest, Linda Lee, Norbert Schlenker
Staff Members: Corporate Administrator and Financial Officer Andrew Peat,
Others: Michael Craig, Derek Hill

These minutes follow the order of the agenda although the sequence may have varied.
Corporate Administrator Andrew Peat called the meeting to order at 10:33 a.m.

1. Election of Board Chair

Andrew Peat advised that on October 26, 2016 Trustee Lee resigned as Chair of the Board of Trustees. CAO Peat asked for nominations for the position of Chair of the Board of Trustees.

Motion that election of Board chair be postponed until after the other business of the meeting was concluded moved by Trustee Schlenker seconded by Trustee Baker.
CARRIED

Motion that Trustee Schlenker acting chair of the meeting moved by Trustee Baker seconded by Trustee Forest.
CARRIED

2. Approval of Agenda

A proposed agenda was circulated to trustees prior to the meeting. It was agreed my unanimous consent following items of New Business be added to the Agenda before Agenda item – Trustee Resignations:

- By-election to Fill Vacancies on the Board of Trustees; and
- Signing Officers on District Accounts

3. By-election to Fill Vacancies on the Board of Trustees

Motion that Mr. Thomas Moore be appointed Returning Officer for a by-election to be held to fill all vacancies on the Board of Trustees of the Salt Spring Island Fire Protection District moved by Acting Chair Schlenker seconded by Trustee Forest.
CARRIED

4. **Signing Officers on District Accounts**

Motion that Trustee Baker and Acting Fire Chief Arjuna George be added as signing officers and that Derek Hill be removed as a signing officer on District bank accounts moved by Acting Chair Schlenker seconded by Trustee Forest.
CARRIED

5. **Trustees Resignations**

Acting Chair Schlenker commented that he believed that consideration of the matter should be done in the public meeting and not at an In-camera session. Corporate Administrator Peat commented that he had proposed an In-camera session to allow the Board to discuss a legal opinion received from counsel, which was perhaps a moot point as it had been copied to former trustees. By general consent trustees agreed to considered the matter in the public session.

Motion that the verbal resignation made Monday October 24, 2016 by Michael Craig be accepted moved by Acting Chair Schlenker seconded by Trustee Forest.
CARRIED (Unanimous)

Michael Craig was given the opportunity to speak, apologized and said that he considered his verbal resignation to be withdrawn. His submissions were considered.

Motion that the verbal resignation made Monday October 24, 2016 by Derek Hill be accepted moved by Acting Chair Schlenker seconded by Trustee Baker.
CARRIED (Unanimous)

Derek Hill was given the opportunity to speak and his submissions were considered.

Trustees acknowledged the enormous contribution to the District made by former trustees Michael Craig and Derek Hill.

Motion that the trustees waive solicitor client privilege and publish the October 26, 2016 email exchange between the Corporate Administrator and counsel pertaining to trustee resignations moved by Acting Chair Schlenker seconded by Trustee Forest.
CARRIED

6. **Election of Board Chair**

Acting Chair Schlenker called for nominations for the position of Chair of the Board of Trustees.

Motion that Trustee Forest be nominated for the position of Chair of the Board of Trustees of the Salt Spring Island Fire Protection District moved by Acting Chair Schlenker seconded by Trustee Baker.

There being no other nominations, Trustee Forest was declared elected by acclamation.

7. Adjournment

There being no further business, the meeting adjourned at 11:50 a.m.

Mitchell Forest
Chair, Board of Trustees

Andrew Peat
Corporate Administrator

DRAFT